

Announcement of Internship Spring 2012

Title: Marketing Intern – Photography/Event Documentation and Archiving Images

Reports to: Marketing & Public Relations Director

Length of Internship: 15 weeks, January-May, 2012, actual dates flexible

Job Responsibilities: Intern will work with Marketing Department to document museum programming, events, and general visits, and will also create supporting images for museum literature and organize the resulting images into GRAM's digital filing system.

Requirements: Photography Majors or Minors. 8-10 hours per week preferred. Candidates must have strong organizational skills, work well with people as a subject matter, and have an aptitude for detail.

Compensation: Internships are **unpaid**; however, students may receive academic credit. Students are responsible for making arrangements with their schools to receive credit for internships.

Application Deadline: December 19, 2011

To Apply: Please submit a resume, cover letter, one letter of recommendation from a professor or previous employer, and photography samples* to the Administration Department by email at loudendyk@artmuseumgr.org or by postal mail:

Grand Rapids Art Museum
Administration Department
Attn: Laura Oudendyk
101 Monroe Center NW
Grand Rapids, MI 49503

*Sample work which would be helpful when applying for the Marketing/ Photography intern position:

- Photographs of people enjoying themselves in a social situation.
- A variety of close-ups, but also, “in-context” shots, to display a compositional eye.

The candidate must be good with people, be able to get smiling faces, but also be “invisible” at times to capture candid moments. The job will require showing the Art Museum activities and exhibitions going on around the guests. The candidate should be able to work in museum lighting, which can be low in some cases.