

Announcement of Internship

Title: Curatorial Intern, Works on Paper Study

Department: Curatorial – Works on Paper Study
Grand Rapids Art Museum
101 Monroe Center
Grand Rapids, MI 49503

Length of Internship: 12 weeks, June-August 2009

Job Responsibilities: The Works on Paper Study Room intern will assist the curator in researching the collection and with exhibition projects as needed. The intern will also assist the Study Room Attendants with greeting visitors.

Requirements: Art History, Art Education, Fine/Studio Art, or Museum Studies majors at the Junior or Senior levels are preferred. Must be available 10 hours per week. Candidates must have strong organizational and research skills, excellent written and oral communication skills, an aptitude for detail, ability to work independently, and proficiency in Microsoft Office software.

Compensation: Internships are **unpaid**; however, students may receive academic credit. Students are responsible for making arrangements with their schools to receive credit for internships.

Application Deadline: May 1, 2009

To Apply: Please submit a resume, cover letter, and one letter of recommendation from a professor or previous employer to the Education Department by email at education@artmuseumgr.org or by postal mail:

Grand Rapids Art Museum
Attn: Education Department
101 Monroe Center
Grand Rapids, MI 49503