Title: Summer Art Camp Instructor 2020

Reports to: Summer Art Camp Lead Instructor, Studio Experience Manager

Department: Learning and Creativity

Time Required: 20-25 hours/week

Length of Position: Orientation
Saturday, May 23, 10 – 11am
6 hours for training
Sunday, May 31, 11am – 5pm
20-25 hours/week
8:00 am – 1:00 pm
June 15 – 19
June 22 – 26
July 6 - 10
July 13 – 17
July 20 – 24
July 27 - 31

Job Responsibilities: This unique position will provide opportunities for writing, interpretation, and studio instruction relating to GRAM’s collection and temporary exhibitions. The Summer Art Camp Instructor will be responsible for assisting with all activities and helping out where needed. The instructor will help coordinate drop off/pick up times of campers, co-lead opening activities, and facilitate programs under the direction of the Summer Art Camp Lead Instructor and Studio Experience Manager. The instructor will be expected to attend training sessions, prepare lesson plans in collaboration with the Lead Instructor, coordinate supply list with Lead Instructor, and provide instruction during gallery & studio times. The instructor will also be expected to arrive at least one hour prior to the session (unless otherwise instructed), set up the studio space and materials, help maintain the daily schedule, and clean up/put away all supplies at the end of each day.

Requirements: Candidates should have strong experience with classroom management for large groups of students ages 4-15. Art History, Art Education, Fine/Studio Art, or Museum Studies majors at Junior or Senior levels are preferred. Candidates should have strong awareness of different classroom/studio management styles, organizational and research skills, excellent written and oral communication skills, an aptitude for detail and craft, and the ability to work independently and collaboratively.

The instructor must be present for all camp sessions as scheduled. If the instructor falls seriously ill or has an emergency rendering him/her incapable of working, the instructor will make all attempts to notify GRAM staff at least 24 hours in advance of the session. Otherwise, the
instructor will notify the Studio Experience Manager as soon as reasonably possible. The museum will arrange for all substitutes in such situations unless otherwise decided.

**Application Deadline:** March 15, 2020

**To Apply:** Please submit a resume and cover letter to careers@artmuseumgr.org.